

Pashley Manor Gardens

Group Booking Information 2010

Planning your Visit

We recommend a minimum of 2 hours to visit the Gardens. (The Manor is not open to the public.) However, most Groups stay much longer than this, enjoying the delicious lunches and teas available from the Garden Room Café.

Three joint tours have been organised as follows:-

Tradition and Innovation in One Day is a popular addition to our joint ventures and includes a visit to Pashley Manor and lunch (not included in the price) then on to Great Dixter which was the family home of Christopher Lloyd at the cost of £15.00 per person.

A Day Out for Discerning Garden Lovers which includes entry to both Pashley Manor and Merriments Gardens at the cost of £11.50 per person.

Garden Delights and Vineyard Sights includes entry to Pashley Manor for a stroll round the gardens and lunch (not included in the price) then at 2.30pm on to Biddenden Vineyards for winetastings and cream tea at the cost of £17.15 per person.

Booking Procedure & Payment

Sadly, we have experienced late cancellations in the past, which have cost us money, therefore we have reluctantly had to impose a £50.00 booking charge which is refundable in the event of cancellations notified to us more than 14 days before the visit (see note below for booking charges during the Tulip Festival) . When you have made a provisional date for your visit, would you kindly telephone to check that we have availability before sending your booking form.

Please note for visits during a Special Event: As it can be very busy on Special Events days, and the number of Groups we are able to take is restricted, early booking is recommended; For the Tulip Festival we have occasionally had to turn away bookings, so we will require a £100 deposit per coach/group to secure the booking which will be non refundable. Should you wish to send a coach at the last moment you are always welcome to telephone and we will do our very best to fit you in.

Upon receipt of your group booking form we will send a letter of confirmation and a pre-payment voucher. The balance can be paid on the day by cheque, cash or credit card. It is very helpful if the Organiser or Guide collects entrance money before arriving at Pashley and presents one payment.

Opening Times

1st April to 30th September 2010, 11.00 am - 5.00 pm.

Tuesday, Wednesday, Thursday, Saturday and Bank Holiday Mondays.

By special arrangement, we are sometimes able to open early for Groups wishing to arrive before 11.00 am. There is a £1.00 surcharge per head for this, due to the extra staffing costs incurred.

Admission

Groups of 15 or more people:	£7.50 per head
Arrival before 11.00 am	£8.50 per head
Tulip Festival 23rd April - 3rd May inclusive	£8.50 per head
Special Rose Weekend 11th - 13th June	£7.50 per head
Kitchen Garden Weekend 18th—20th June	£7.50 per head
Lily Time mid July - mid August (normal open hours)	£7.50 per head
Sussex Guild Craft Show 28th—30th August	£6.50 per head (t.b.a.)

Conducted Tours

Personally Conducted Tours of the Garden led by either James Sellick (the Owner), or the Head Gardener, Keith Boylett may be arranged. The tours last 1-1½ hours. The cost for up to 25 people is £112.50, plus Admission Fee, for over 25 people an extra £4.50 is charged for each additional person. Alternatively, a short introductory talk can be arranged which lasts 15-20 minutes at a cost of £35.00 for up to approximately 35 people. This talk gives a brief history on both Pashley Manor and the gardens.

Disabled Visitors

Disabled visitors are made most welcome. However, we regret that, while wheelchairs can reach almost every part of the gardens, it is with some difficulty and requires stamina on the part of the assistant. We have two non motorised wheelchairs available, pre-booking is recommended.

Shop

The New Pashley Gift Shop caters for every taste; from our souvenir guidebook, postcards and local honey to tulip vases and hand-embroidered cushions. We also have an exhibition of Botanical paintings in the Garden Room Café – all exhibits are for sale.

Plants

A large selection of plants and shrubs, many of which grow at Pashley, are available for purchase.

The Garden Room Café

Pashley prides itself on its delicious refreshments which, on fine days, are taken on the terrace overlooking the Gardens, or otherwise, under cover in The Garden Room. The Café is licensed, serving a selection of fine wines, beers, minerals and ciders. Set menus are enclosed if your group would like to pre-order in advance. Please complete the form on the reverse side of the group booking form indicating your choice. It is not compulsory for groups to pre-book refreshments, but the Café operates a self service buffet style and it would be very helpful to know your requirements prior to your visit and how you wish to pay. *Please note that on Special Event Days as the Café operates with a slightly simplified menu, set menus are not available.*

Picnics

In fine weather picnics may be taken in the Car Park field (with a marvellous view over the surrounding hills), there are a few picnic tables and benches in the field but we regret picnics may not be taken in the Gardens. Please ensure you take all of your litter home with you.

Parking

Parking is available for up to 5 coaches (and there is ample parking for cars). Coach drivers enter the Gardens free of charge, and will be presented with a Refreshment Voucher on arrival.

Important Notice

We regret that we can accept no liability for any accident, loss or damage to persons or property on the estate.

If you have any queries or need further assistance please do not hesitate to contact us on

Tel: 01580 200888 (Monday - Friday 9am-5pm)

Thank you for your enquiry and we look forward to welcoming you to Pashley Manor Gardens

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Group Booking Form 2010

Name of Group:

Name of Group Organiser:

Address:

Telephone / Fax :

Proposed date(s) of Visit:

Time of arrival (approx):

No. in Party (approx):

Travel arrangements:
(ie; Coach / Car)

Conducted Tour /

Introductory Talk required:

(These are not included in the entrance fee. Please see Group Booking Information.)

It would be very helpful for our café to know in advance the following information:

1. Will your Group be requiring refreshments eg: Morning Coffee / Lunch / Tea / Set Menu?
2. How will the Group be paying for their refreshments?
 - Set Menu, group leader to pay for admission and refreshments upon arrival
 - Set Menu, paying individually
Please select menu and quantity required from the attached sheets and complete the booking form overleaf.
 - Not set menu paying individually

How did you hear about Pashley Manor Gardens?

Signature:

Date:

*Please remember to enclose your deposit (min. £50.) payable to Pashley Manor Gardens.
A pre-payment voucher will be sent to you with your confirmation.*

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Set Menu Group Order Form 2010

Set Menus must be ordered in advance and this form returned with your deposit cheque. Vouchers will be issued to the Group Organiser upon receipt of your full remittance when arriving at Pashley Manor Gardens. Meals will only be provided upon receipt of voucher. We regret we are unable to reserve tables in advance.

Name of Group: _____

Name of Group Organiser: _____

Proposed date(s) of Visit: _____

No. in Party (approx): _____

SET MENU CHOICE

	Quantity	Price	Total
Lunch Menu A	_____	£6.65	_____
Lunch Menu B	_____	£10.65	_____
Lunch Menu C	_____	£13.25	_____
Menu D	_____	£5.05	_____
Menu E	_____	£6.10	_____

Desserts

Desserts of the Day	_____	£4.65	_____
Cake	_____	£3.05	_____
Tray Bake	_____	£2.35	_____

Signature: _____

Date: _____