



# PASHLEY MANOR GARDENS

*'One of the finest gardens in England'*

## Group Booking Information 2022

Discover 11 acres of beautiful borders and vistas - the culmination of a lifetime of passion for gardening and an admiration of the tradition of the English Country Garden. These award winning gardens are family owned and maintained - visitors often express delight at the attention to detail displayed throughout and the intimate, peaceful atmosphere.

All the ingredients of the English Country Garden are present ... then, of course, the plants! Borders overflowing with perennials and annuals – the look changing through the seasons, but always abundantly filled, and each garden ‘room’ planted in a different colour theme. Pashley is also renowned for fantastic displays of tulips, roses and dahlias. The annual *Tulip Festival* features over 48,000 tulips!

Add to all this a Café and Terrace with excellent garden views; Sculpture and Art Exhibitions; a Gift Shop with Plant Sales; group rates / free coach parking / coach driver incentives and a friendly, knowledgeable team waiting to welcome you, and the recipe for a wonderful day out is complete.

We recommend a minimum of 2 hours to visit the Gardens (the house is not open to the public), however, most stay longer than this, enjoying the delicious lunches and teas available from our Café.

### OPENING TIMES

- 1st April to 30th September 2022
- Tuesday to Saturday, 10am - 5pm
- plus Bank Holiday Mondays and Special Event Days, 10am - 5pm

(Please Note: the Gardens Café and Gift Shop will not be open on Good Friday 15th April)

### GROUP ADMISSION RATES (FOR 15+)

Normal open days	£ 12.50 per head
(including Special Events unless specified below)	
During Tulip Festival	£ 13.50 per head
During Craft Show	£ 11.50 per head

### SPECIAL EVENTS

- Tulip Festival
- Special Rose Week
- Kitchen Garden Week
- Sussex Guild Craft Show
- Dahlia Days

20th April, every day up to and including 4th May  
17th June every day up to and including 25th June  
12th July every day up to and including 17th July  
27th, 28th and 29th August  
7th every day up to and including 17th September

*For more details about our Special Events, or what is out in the garden when you would like to visit, please see our leaflet or our website or call 01580 200888*

### THE GARDEN ROOM CAFÉ

As well as coming to see the beautiful gardens groups should ‘allow time to sample the fabulous homemade food and warm hospitality at arguably the best garden café in the county, much of which is sourced from the abundant kitchen garden’ (Leigh Clapp in ‘Sussex Life’).

- GARDEN ROOM CAFÉ - seats 70 indoors (when being used at full capacity with no distancing)
- COURTYARD and TERRACE - sit under parasols or in the sun with beautiful views of the garden (seats 100 when being used at full capacity with no distancing).
- BUFFET STYLE SERVICE\* - please let us know if your group will be with us for refreshments (see order form) but there is **no need to pre-book refreshments** - visitors often enjoy choosing from our tempting buffet selection on an individual basis (\*if no distancing measures in place)
- PRE-PAID MENUS FOR GROUPS can be booked if you prefer (see order form). Please note that during the Tulip Festival and Craft Show the café operates with a slightly different menu so refreshments cannot be pre-booked during these two events.
- PICNICS - Picnics may be taken in the Car Park field where there are a few picnic tables and benches. We regret picnics may not be taken in the Gardens. Please ensure you take all of your litter home with you.

## **GIFT SHOP & PLANT SALES / SCULPTURE & ART EXHIBITIONS**

The Gift Shop caters for every taste; from our guidebook, postcards and local honey to garden tools, hand painted ceramics and beautiful scarves. A selection of plants, many of which grow at Pashley, are available for purchase. There is an exhibition of Botanical/Floral paintings in the Garden Room Café and an exhibition of Sculpture in the gardens all through the season (most pieces are for sale).

## **CONDUCTED TOURS**

- Full tour around the garden (60 - 75 minutes) - led by an experienced garden guide. The cost for up to 25 people is £140 plus Admission Fee - for over 25 people an extra £4.50 is charged for each additional person (up to a maximum of 35 per tour).
- Introductory talk (usually given in front of the house; 15/20 minutes) at a cost of £45 for up to 35–45 people, plus Admission Fee. This talk gives a brief history of Pashley Manor and the gardens.

## **A DAY IN THE AREA**

Add a trip to another local attraction to complement your visit to the gardens at Pashley and make a full day out. We offer a joint tour with Great Dixter House and Gardens - '**Tradition and Innovation in One Day**'. Begin your day in the traditional splendour of the gardens at Pashley followed by lunch (not included in the price) and then on to Great Dixter. £27\* per person (\* add £1.00 to the price per person during the Tulip Festival). *Please ask if you would like more details and a booking form for this tour.* Alternatively, there are many other attractions - gardens, historic houses, vineyards, railways in the surrounding area - do ask us if you would like an idea of what is located nearby.

## **BOOKING PROCEDURE:**

- Call or email to check the day you would like to visit is available (space is restricted so early booking is recommended - particularly during the Tulip Festival and other events) and we will pencil you in.
- Then complete the booking form and send to us with your deposit (£50 or £100, see note below) to confirm the booking.
- Should you wish to arrange a group visit at the last moment you are always welcome to get in touch and we will do our very best to fit you in.
- Upon receipt of your group booking form we will send a letter of confirmation and a receipt to present on the day of your visit. The balance must be paid on or before the day of the visit (if paying on the day of the visit the Organiser must collect entrance money before the visit and present one payment on arrival), please note we do not invoice after the event.

## **DEPOSIT PAYMENT:**

Sadly, we have experienced late cancellations in the past, therefore we have reluctantly had to impose a £50.00 booking charge, which is refundable in the event of cancellations notified to us more than 14 days before the visit.

During the Tulip Festival we have occasionally had to turn away bookings, so we will require a £100 deposit per coach/group to secure a booking. Please note Tulip Festival deposits are non-refundable.

## **DISABLED & LESS ABLE VISITORS:**

Disabled visitors are made most welcome. The gardens are only partially accessible - the formal gardens, terrace, gift shop and cafe are all accessible but the steeper gravel paths towards the woodland and behind the ponds are difficult to navigate. Due to the sloping nature of the garden, and the gravel/grass paths throughout, motorised wheelchairs are advised or a strong person to push!

We advise you to telephone before visiting so that we may give you full details of access to ensure a safe, comfortable and enjoyable experience. For some groups of disabled visitors we recommend each disabled visitor brings a companion as distances within the garden can be tiring. We have two wheelchairs (non-motorised) which we loan (booking advised) and lavatory facilities. Also see 'Parking' below.

## **COACH PARKING, FROM THE COACH TO THE GARDEN & COACH DRIVERS:**

Parking is available for up to 5 coaches (and there is ample parking for cars). Coach drivers enter the gardens free of charge, and will be presented with a refreshment voucher at the Reception/Gift Shop.

We can send a car up to the coach park\* to bring less able visitors to the garden entrance if requested - please let us know before your visit, if possible, and/or on arrival let the reception team know if any transport to/from the coach park is required. NB: Pashley has two driveways - one signposted 'Coaches and Deliveries' the other drive is marked by the Tourist Brown signpost (this drive is suitable for access to the Car Park only - coaches must use the designated Coach drive). (\*if no distancing measures in place)

**Important Notice** - We regret that we can accept no liability for any accident, loss or damage to persons or property on the estate.

# PASHLEY MANOR GARDENS

## Group Booking Form 2022

If you would like a booking form for a joint tour with Great Dixter please call 01580 200888 or email [groupbookings@pashleymanorgardens.com](mailto:groupbookings@pashleymanorgardens.com)

Name of Group: \_\_\_\_\_

Name of Group Organiser: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone : \_\_\_\_\_ Email: \_\_\_\_\_

Mobile contact for day of visit: \_\_\_\_\_

Proposed date(s) of visit: \_\_\_\_\_

Time of arrival: \_\_\_\_\_

No. in party (approx.): \_\_\_\_\_

Conducted tour / Introductory talk required?\* \_\_\_\_\_ Preferred Time: \_\_\_\_\_

Travel arrangements:  
(i.e. Coach/Car/Mini Bus) \_\_\_\_\_

(\* NB Tours/talks are not included in the entrance fee. Please see Group Booking Information for pricing.)

### **It would be very helpful for our café to know in advance the following information:**

Will your Group be requiring refreshments on an individual basis for: (please tick as required)

Morning Coffee

Lunch

Afternoon Refreshments

If your group would like to pre-book refreshments please tick here   
and then complete the group catering order form overleaf

How did you hear about Pashley Manor Gardens?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please remember to enclose your deposit of £50 (or £100 during the Tulip Festival) payable to Pashley Manor Gardens. A pre-payment voucher will be sent to you with your confirmation.

# PASHLEY MANOR GARDENS

## Group Catering Order Form 2022

- If you would like to book refreshments for your group please fill in and return the form below. It is not compulsory to pre-book refreshments for groups - visitors often enjoy/prefer to choose from our tempting buffet selection on an individual basis - if you prefer you can just indicate overleaf if your group would like to do this).
- Refreshments can be ordered in advance, except during the Tulip Festival and Craft Show.
- Group Organisers will need to pay for the food on arrival as one payment with the entrance fee, the Group Organiser will then be given vouchers to distribute to members of their group to hand in at the café. Refreshments will only be provided upon receipt of voucher.
- A variety of hot and cold beverages, and wines and beers, are available for your group to purchase individually in the café all day from 10am to 4.30pm.
- We regret we are unable to reserve tables (due to the style of service).

NAME OF GROUP ORGANISER:

PROPOSED DATE OF VISIT:

NO. IN PARTY (APPROX.):

LUNCHES - served from midday to 2.30pm	Quantity	Price Each	Total Cost
Homemade Soup served with freshly baked bread	_____	@ £6.85	_____
Cheddar or Stilton or Brie or Ham or Pork Pie or Quiche/Special of the Day <i>All served with a selection of four salads; add freshly baked bread and butter for an extra £1.50 per person</i>	_____	@ £13.40	_____
Sussex Smoked Chicken or Sussex Smoked Trout <i>All served with a selection of four salads; add freshly baked bread and butter for an extra £1.50 per person</i>	_____	@ £16.95	_____
TEAS, COFFEE AND SWEETS - served all day from 10am to 5pm			
Tea or Coffee	_____	@ £2.50	_____
A choice from our large selection of Cakes and a pot of tea or cup of coffee	_____	@ £6.65	_____
A choice from our Tray Bake selection and a pot of tea or cup of coffee	_____	@ £5.45	_____
Two Homemade All Butter Fruit Scones, Butter, Jam & Whipped Cream and a pot of tea or cup of coffee	_____	@ £8.85	_____
Two Homemade All Butter Cheese Scones, Butter and Cheddar Cheese and a pot of tea or cup of coffee	_____	@ £8.85	_____

*Please contact us if you require any further information (including information re: allergies and dietary requirements)*

Signature:

Date: